

SECRET

DD / S R E G I S T R Y

File # 04M1  
DD/S 70-2927

Executive Registry  
70-3695/1

16 JUL 1970

MEMORANDUM FOR: Executive Director-Comptroller

Colonel White:

This is in response to your memorandum to me of 15 July 1970 suggesting that we may need to produce a new [redacted] "Employee Conduct."

25X

This Handbook was rewritten in April 1969 and was fully coordinated by 20 January 1970. Many comments and suggestions were offered which had to be resolved and re-coordinated during that period. Shortly after receiving the DD/P concurrence in January 1970, the DD/P asked that it be held up pending completion of an IG survey of the NE Division which, it was believed, would have some suggestions affecting this subject. The survey was completed, no suggestions were offered, and the Handbook was authenticated. It is being sent to the printers on 16 July 1970 and should be distributed shortly.

[redacted]

25X

On [redacted]

25

SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

<input type="checkbox"/>	UNCLASSIFIED	<input type="checkbox"/>	CONFIDENTIAL	<input type="checkbox"/>	SECRET
--------------------------	--------------	--------------------------	--------------	--------------------------	--------

## OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Executive Director-Comptroller [Redacted]	7/17	
2	DD/S	7/22	
3	Reg.		
4			
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Deputy Director for Support [Redacted]	

FILE *ofm*  
DD/S 70-2927

16 JUL 1970

MEMORANDUM FOR: Executive Director-Comptroller

Colonel White:

This is in response to your memorandum to me of 15 July 1970 suggesting that we may need to produce a new  "Employee Conduct."

25X

This Handbook was rewritten in April 1969 and was fully coordinated by 20 January 1970. Many comments and suggestions were offered which had to be resolved and re-coordinated during that period. Shortly after receiving the DD/P concurrence in January 1970, the DD/P asked that it be held up pending completion of an IG survey of the NE Division which, it was believed, would have some suggestions affecting this subject. The survey was completed, no suggestions were offered, and the Handbook was authenticated. It is being sent to the printers on 16 July 1970 and should be distributed shortly.

SIGNED R. L. Bannerman

R. L. Bannerman

EO-DD/S:WEB:es (16 July 70)

Distribution:

Orig - Adse

*1* - DD/S subject w/background (DD/S 70-2923)

1 - DD/S Chrono

1 - ER

Next 1 Page(s) In Document Exempt

SECRET

DD/S 70-2923

Executive Registry

70-3695

15 July 1970

MEMORANDUM FOR : Deputy Director for Support

Bob :

I was reminded today that employees are currently going through the semiannual chore of reading  "Employee Conduct." This Handbook was last revised in October 1963. As far as I know, its content is still valid, but I wonder whether some of our issuances do not clarify or otherwise alter the guidance contained therein.

25X1

Please look into this matter with OGC and let me know whether we need to produce a new Handbook.

25X1

L. K. White

SECRET

